Board of Trustees
August 26, 2026

Present: Kathleen Plum, Vice President; Mary Yates, Secretary; Wendy Heffer; Katie Mulla; Theresa May; Alex Collins; Christine Hunt; Sue Melia; Jennifer Erler-Perry, Library Director; and

Absent: Cathy Rappazzo, President; Alex Collins; Mike Boedicker, Assistant Library Director; and Andrew Loughlin, Town Councilman

1. **Call to Order/Pledge of Allegiance/President's Comments:** Trustee Plum, President called the meeting to order at 6:03 PM with the Pledge of Allegiance.
2. **Guest/Public Comments:** No guests**/**public in attendance
3. **Town Councilman's Comments:**
4. **Action Items:**
   a. **Agenda Changes:** A motion to approve the agenda as amended was made by Trustee May, seconded by Trustee Melia and carried unanimously.
   b. **Motion to Approve Minutes:** A motion to approve the July 22, 2026 meeting minutes was made by Trustee May, seconded by Trustee Melia and carried unanimously.
   c. **Motion to Approve the Personnel Report:** A motion to approve the July 2026 Personnel Report was made by Trustee Hunt seconded by Trustee Mulla and carried unanimously.
5. **Financial Review:**
   a. Motion to approve the Year-to-Date Report (July) was made by Trustee Heffer, seconded by Trustee May and carried unanimously.
   b. Motion to approve Bills to Be Paid: A motion to approve the August 2026 Claims #288-328, Accounts Payable Claims #27594-27601, Funds Transfer of HRA Retiree Medicare Premium, Funds Transfer of Payroll 15, 16 & 17 for a total of $214,957.21 was made by Trustee Yates, seconded by Trustee Hunt and carried unanimously.
   c. Motion to support the 2027 budget as presented pending completion of the Capital Improvement plan in September was made by Trustee Plum, seconded by Trustee Melia and carried unanimously.
   d. Signatory for the September meeting will be Trustee Plum. Signatory for the October meeting will be Trustee Hunt.
6. **Reports:**
   a. **Director's Report (highlights):**
      a. <u>Advocacy and Funding</u>: Refer to the Director's Report included in the packet for highlights

    b. Community Impact Community: Refer to the Director's Report included in the packet for highlight.

    c. Programs and Events: Refer to the Director's Report included in the packet for highlight.

    d. Marketing: Refer to the Director's Report included in the packet for highlights

    e. Technology: Refer to the Director's Report included in the packet for highlights

  b. **Director's Statistical Report:**

  c. **Private Money Monthly Report**: No highlight reported.

  d. **Circulation Report:** No highlight reported.

  e. **Staff Highlights**: The staff highlights are included in the packet. Please review at your convenience.

7. **Items for Board Discussion:**

  a. **Board Committees**

    a. Friends Report: No report

    b. Facilities/Operations report: No report

    c. Finance report: No report

    d. Nominating report: No report

    e. Personnel report: No report

    f. Policies report: No report

8. **Other Business:** None

Having no further business to discuss, a motion to adjourn the meeting was made by Trustee May, seconded by Trustee Melia; motion carried unanimously. Meeting adjourned at 6:50 PM.

Respectfully submitted,

Brenda Bialaszewski
Recording Secretary