

GATES PUBLIC LIBRARY LOAN PERIOD AND FINE SCHEDULE

All limits listed are per card per visit. A person must be present for each library card used.

Print Items

Material Type	Limit (Per Visit)	Loan Period	Renewable	Daily Fine Rate	Maximum Fine
Express Books, Adult Fiction	3	1 wk	N	\$0.35	\$7.00
Books, Adult		3 wk	Y	\$0.35	\$7.00
Books, Teen		3 wk	Y	\$0.35	\$5.00
Books, Children's		3 wk	Y	\$0.35	\$3.00
Magazines		3 wk	Y	\$0.35	\$3.00
Book Discussion Kit		8 wk	N	\$0.35	\$5.00

Movies

Material Type	Limits (Per Visit)	Loan Period	Renewable	Daily Fine Rate	Maximum Fine
DVD		1 wk	Y	\$0.35	\$7.00
DVD/Blu-Ray TV SERIES		2wk	Y	\$0.35	\$7.00
Blu-Ray		1 wk	Y	\$0.35	\$7.00
Express Movies	3	3 day	N	\$1.00	\$12.00

Media Items

Material Type	Limits (Per Visit)	Loan Period	Renewable	Daily Fine Rate	Maximum Fine
Books on CD, Adult		3 wk	Y	\$0.35	\$5.00
Books on CD, Teen		3 wk	Y	\$0.35	\$5.00
Books on CD, Children's		3 wk	Y	\$0.35	\$3.00
Wonder Books	3	3 wk	Y	\$0.35	\$3.00
Playaway		3 wk	Y	\$0.35	\$5.00
Playaway View	3	1 wk	Y	\$0.35	\$7.00
Launchpad	1	1 wk	Y	\$0.35	\$7.00
Compact Discs		3 wk	Y	\$0.35	\$5.00
Visual Aids	3	3 wk	Y	\$2.00	\$24.00
VIP Passes/Empire Pass	3	1 wk	N	\$0.35	\$7.00
MiFi Hotspots	1	2 wk	Y	\$0.35	\$7.00
Other Items					
Reusable Tote Bag		3 wk	Y	\$0.00	\$0.00

Additional Services

Billing Fees

Service	Fee	Missing/Damaged Item	Fee
Copies/Printouts (B&W)	\$0.15 per side	Disc Repair	\$5.00
Copies/Printouts (Color)	\$1.00 per side	CD Browser Pack/Case	\$2.75
Faxing	\$1.00 per page/\$10.00 max	Reusable Tote Bag	\$5.00
Hold Fee-Not Picked Up	\$1.00 per item	Vinyl Media Bag	\$5.00
Interlibrary Loan Fee	\$0	Book on CD Disc	\$9.00 per disc
CD/DVD Envelopes	\$.50	Playaway View Charger	\$15.00
Thumb Drive	1GB \$3.00	DVD/Blu-Ray case	\$4.00
Headphones	\$2.00	Laptop Replacement	\$550.00
		Laptop Charging Cable	\$30.00
		Laptop Mouse	\$10.00

Overdue & Lost Item Policy

Days Overdue	Fee	Overdue/Lost Items	Policy
42 days and over	Replacement of item plus \$5 processing fee	Overdue Items	Accounts over \$20 blocked
	Magazines \$2.75	Lost Items	Account blocked until item is returned or paid
	Generic Paperback \$4.00	Refund for Lost Item Found	Refund issued minus processing fee and max overdue within 120 days

- Accounts with \$35.00 or more in fines, manual fines, lost items, or any combination thereof will be turned over to Unique Management Services, the Monroe County Library System's collection agency. Accounts turned over to UMS will be charged a \$20.00 collection agency fee in addition to the delinquencies on the account.
- If payment for a fine, fee, or lost item is made by check and the check does not clear the bank, the patron's account will be billed for the original amount owed plus any fees charged to the library by the bank.

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